



Professional Fire and Fraud Investigators Association
52nd Annual Meeting of the General Membership
September 15, 2018, St. Charles, MO

I. Call to Order.

The 52nd Annual Meeting of the General Membership of the Professional Fire and Fraud Investigators Association was held September 15, 2018 at the Drury Plaza Hotel in St. Charles, Missouri. President Rob Wylie called the meeting to order at 12:20 pm.

II. Roll Call of the Officers and Board of Directors.

Sec. Vanderhoof called the roll of the Officers and Board of Directors. Present were Pres. Rob Wylie, Vice Pres. and MACAP Chair Kevin Dunkin, Sec. Bruce Vanderhoof, Treas. Bill Zieres, State Fire Marshal Tim Bean, and Directors Tim Medlin, Dave Miller, Larry Jennings, Chris Thompson, Rob Williams, and Scott Stoneberger.

III. Approval of the Minutes.

Pres. Wylie called for the approval of the minutes of the 51st Annual Meeting of the General Membership held September 12, 2017 at the Stoney Creek Inn, Columbia, MO. It was moved and seconded to approve the minutes and the motion passed.

IV. Financial Report.

Treas. Zieres reported that beginning September 1, 2017 with a balance of \$41,025.10, having total income of \$25,639.43 and total expenses of \$37,327.09, the total assets of the Association as of August 31, 2018 were \$29,337.44. This includes \$755.19 from the NASFM Juvenile Firesetters Grant.

Treas. Zieres also reported the Arson Reward Fund beginning January 30, 2006 with a balance of \$1,000.00, having a total income of \$10,840.71 and total expenses of \$6,251.00, the balance as of August 31, 2018 was \$5,539.71.

Pres. Wylie called for the approval of the report. It was moved and seconded to approve the financial report and the motion passed.

V. Reports of the Officers.

- A. Secretary – Sec. Vanderhoof reported the Association AD&D insurance policy is in effect. This policy covers the members 24/7 and does not require anyone to be performing fire department activities. It is an AD&D policy, not a life insurance policy. It is essential that all members have



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the most current personal information on file for the coverage to be in place. Sec. Vanderhoof also said he needs and want good ideas for the Store. He asked that these be submitted to him or added to the conference evaluations.

- B. Treasurer – Treas. Zieres had nothing further to report.
- C. Vice Pres. – Vice Pres. Dunkin had nothing to report.
- D. President – Pres. Wylie said he was not seeking reelection this year. The thanked the membership for their support and the Board for their assistance and help. He also thanked the conference committee for putting together a very interesting symposium this year. He asked all present to become involved with the Association and offer to help in any way they could.

Treas. Zieres and Vice Pres. Dunkin presented Pres. Wylie with an award trophy in honor of his service and work for the Association.

VI. Committee Reports.

- A. Standing.
 - 1. Training – Dir. Miller said CFI courses are scheduled for October 22 – 26, 2018 in Springfield, MO; January 14 – 18, 2019 in St. Peters, MO; March 11 – 15, 2019 in Poplar Bluff, MO; and April 22 – 26, 2019 in Lake Ozark, MO. There are 1,141 Certified Fire Investigators listed with the Division.
 - 2. Legislative – State Fire Marshal Bean had nothing to report.
 - 3. Membership – Sec. Vanderhoof reported as of July 12, 2018, there are 28 members from 2016, 40 members from 2017, 55 members from 2018, 196 active members, 8 life members, for a total of 327 members of the Association.
 - 4. Bylaws – Sec. Vanderhoof reported the committee has developed some possible amendments that will be submitted to the Board for consideration and then to the membership for approval, if needed.



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5. MACAP – Vice Pres. Dunkin said that MACAP is fully funded. He said he was in the process of getting the web page updated. He has some materials available for handouts and posters.
6. Awards – Dir. Thompson said he has received no nominations for any of the awards.
7. Hansen Award – Treas. Zieres explained the process of nomination and the history and meaning of this award. He said it is not an annual award and the last one was given in 2007. He then gave the story of the recipient of the award and presented the Harry Hansen Award to Bill Albus of the MO Division of Fire Safety.
8. Audit – Vice Pres. Dunkin said the books of the Association had been reviewed by the Audit Committee and were found in order.
9. Nominating – Dir. Jenkins reported a slate of candidates had been prepared and would be presented at the appropriate time.
10. Conference – Pres. Wylie said there was no conference report. He asked all attending to complete the evaluations and to please include any thoughts of conference subjects wanted.

VII. Unfinished Business.

Pres. Wylie called for any unfinished business. None was presented.

VIII. New Business.

Pres. Wylie called for any new business. None was presented.

IX. Election of Officers and Directors.

- A. Pres. Wylie called for nominations for the office of President of the Association. Dir. Jennings offered Vice Pres. Kevin Dunkin into nomination. No additional nominations were received. It was moved and seconded to elect by acclamation. The motion passed.



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Pres. Wylie turned the meeting over the Pres. Dunkin.

- B. Pres. Dunkin called for nominations for the office of Vice President of the Association. This is to fill the unexpired term created by Pres. Dunkin being elected. Dir. Jennings offered Chris Thompson into nomination. No additional nominations were received. It was moved and seconded to elect by acclamation. The motion passed.
- C. Pres. Dunkin called for nominations for the Office of Secretary of the Association. Dir. Jennings offered Bruce Vanderhoof into nomination. No additional nominations were received. It was moved and seconded to elect by acclamation. The motion passed.
- D. Pres. Dunkin said there were three positions for three-year terms of Director of the Association. Dir. Jennings offered Rob William, Roger Hayes, and Dan Bruno into nomination. No additional nominations were received. It was moved and seconded to elect by acclamation. The motion passed.

Both new Directors were then asked to introduce themselves and their affiliations.

X. Adjournment.

With no further business brought before the General Membership, it was moved and seconded to adjourn the 52st Annual Meeting of the General Membership. Pres. Dunkin adjourned the meeting at 1:00 pm.

Bruce Vanderhoof
Secretary