



Professional Fire and Fraud Investigators Association

Meeting of the Board of Directors

June 4, 2019, Jefferson City, MO

I. Call to Order.

The meeting of the Board of Directors of the Professional Fire and Fraud Investigators Association was held June 4, 2019 at Madison's Cafe, Jefferson City, MO. Pres. Dunkin called the meeting to order at 12:53 pm.

II. Roll call of the Board of Directors.

Sec. Vanderhoof called the roll of the Board of Directors. Present were Pres. and MACAP Chair Kevin Dunkin, Sec. Bruce Vanderhoof, Treas. Bill Zieres, and Directors Tim Medlin, Dave Miller, Larry Jennings, Rob Williams, Scott Stoneberger, and Roger Hayes.

III. Approval of the Minutes.

Pres. Dunkin called for approval of the minutes of the meeting of the Board of Directors held March 8, 2019. Dir. Miller moved to accept the minutes. Dir. Stoneberger seconded. The motion passed.

IV. Financial Report.

Treas. Zieres reported that beginning September 1, 2018 with a balance of \$29,337.44, having total income of \$13,021.74 and total expenses of \$13,350.45, the total assets of the Association as of May 31, 2019 were \$29,008.73. This includes \$755.19 from the NASFM Juvenile Firesetters Grant. Treas. Zieres also reported the Arson Reward Fund beginning January 30, 2006 with a balance of \$1,000.00, having a total income of \$10,840.71 and total expenses of \$6,251.00, the balance as of May 31, 2019 was \$5,539.71. There has been no activity with the reward fund since September 2016.

Dir. Miller moved to approve the report. Dir. Jennings seconded. The motion passed.

V. Reports of the Officers.

- A. Secretary – Sec. Vanderhoof said he had sent an email to Russ about new items for the Store after the last board meeting and received a response. Nothing has been heard since then. Treas. Zieres will give him a call. The current inventory was discussed and it was decided to give the 50th challenge coin to the conference registrants. A new coin will also be looked at for the Store.



Professional Fire and Fraud Investigators Association

Meeting of the Board of Directors

June 4, 2019, Jefferson City, MO

- B. Treasurer – Treas. Zieres said the new State funding system is mostly in place and makes it more difficult to receive State funding. After this year, the Association may not receive any State funding for the conference.

He also said the renewals are ready to go out in a few days.

- C. Vice President – Vice Pres. was not present.
- D. President – Pres. Dunkin deferred comments to later in the meeting.

VI. Committee Reports.

- A. Standing.
 - 1. Training – Dir. Miller had nothing to report. The certification course is in the process of being scheduled.
 - 2. Legislative – No report was submitted.
 - 3. Membership – Sec. Vanderhoof reported as of June 3, 2019, there are 35 members from 2017, 41 members from 2018, 217 members from 2019, 5 active members, and 9 life members, for a total of 304 members of the Association. Increasing membership was discussed. After this discussion, Dir. Jennings moved to offer a one-year membership at no cost for new members at each certification course. Dir. Miller seconded. The motion passed.
 - 4. Bylaws – Sec. Vanderhoof thanked everyone for their assistance and input on the proposed amendments to the bylaws. The final proposal has been added to the web page.
 - 5. MACAP – Pres. Dunkin said there hasn't been much activity as he is waiting for the anticipated approval for administration in the bylaws. He has also found many records in a box he got from Chuck Conyers on the program.
 - 6. Awards – Vice Pres. Thompson was not present.



Professional Fire and Fraud Investigators Association

Meeting of the Board of Directors

June 4, 2019, Jefferson City, MO

7. Harry Hansen Award – Treas. Zieres said he has not received any nominations.
 8. Audit – Pres. Dunkin will appoint the committee at the conference.
 9. Nominating – Dir. Jennings said
 10. Conference – Pres. Dunkin said the conference is set with the hotel and with Grinnell for the live burn section. The Association will need to get some supplies to get the burn cells ready on Tuesday afternoon. Treas. Zieres said it looks like the Division of Fire Safety will provide the POST training hours this year, but this may be the last year that occurs. They are indicating this will be the last year they certify hours for outside vendors.
- B. Special - There are no special committees seated.

VII. Unfinished Business

Pres. Dunkin called for any unfinished business. Dir. Stoneberger said Bill Albus was retiring from the Division of Fire Safety. A retirement get-together is scheduled at the Division office on June 26th at 10:00 am.

VIII. New Business.

Pres. Dunkin called for any new business. The next Board meeting will be September 29th at the Drury Hotel in Columbia before the conference,

IX. Adjournment.

With no further business brought before the Board, Dir. Williams moved to adjourn. Dir. Stoneberger seconded. Pres. Dunkin adjourned the meeting of the Board of Directors at 2:10 pm.

Bruce Vanderhoof

Secretary