



Professional Fire and Fraud Investigators Association
Meeting of the Board of Directors
January 31, 2020, Jefferson City, MO

I. Call to Order.

The meeting of the Board of Directors of the Professional Fire and Fraud Investigators Association was held January 31, 2020 at Madison's Café, Jefferson City, MO. Pres. Dunkin called the meeting to order at 12:18 pm.

II. Roll call of the Board of Directors.

Sec. Vanderhoof called the roll of the Board of Directors. Present were Pres. and MACAP Chair Kevin Dunkin, Vice Pres. Chris Thompson, Sec. Bruce Vanderhoof, Treas. Bill Zieres, and Directors Larry Jennings, Rob Williams, Scott Stoneberger, Dan Bruno, Roger Hayes, and Dennis Johnson.

DeAnna Zeisset and Brian Butts, web page handlers, were also present.

III. Approval of the Minutes.

- A. Pres. Dunkin called for approval of the minutes of the meeting of the Board of Directors held September 29, 2019. Williams moved to approve the minutes. Dir. Jennings seconded. The motion passed.
- B. Pres. Dunkin called for approval of the minutes of the General Membership Meeting held October 1, 2019. Dir. Johnson moved to approve the minutes. Vice Pres. Thompson seconded. The motion passed.

IV. Financial Report.

Treas. Zieres reported that beginning September 1, 2019 with a balance of \$36,904.83, having total income of \$12,363.22 and total expenses of \$15,507.65, the total assets of the Association as of January 31, 2020, were \$33,760.40. This includes \$755.19 from the NASFM Juvenile Firesetters Grant. Treas. Zieres also reported the Arson Reward Fund beginning January 30, 2006 with a balance of \$1,000.00, having a total income of \$10,840.71 and total expenses of \$7,275.00, the balance as of January 31, 2020 was \$4,539.71. A reward for \$1,000.00 was presented on November 1, 2019 in a case that ended in convictions. Treas. Zieres said the accounting for the Arson Reward Fund had been cleaned up and the reporting is now more uniform and clearer.



Professional Fire and Fraud Investigators Association
Meeting of the Board of Directors
January 31, 2020, Jefferson City, MO

Vice Pres. Thompson moved to approve the report. Dir. Stoneberger seconded. The motion passed.

V. Reports of the Officers.

- A. Secretary – Sec. Vanderhoof had nothing to report

- B. Treasurer – Treas. Zieres had nothing further to report.

- C. Vice President – Vice Pres. Thompson had nothing to report.

- D. President – Pres. Dunkin reported he had received a letter from Chief Ronald Siarnicki, Executive Director of the National Fallen Firefighters Foundation, thanking the Association for our sponsorship of a floor at the Missouri Stair Climb event.

VI. Committee Reports.

- A. Standing.
 - 1. Nominating – Pres. Dunkin said that as our chairman, Dir. Jennings, was up for reelection, a new chairman needed to be appointed for this year. He asked if anyone would take this and Dir. Williams said he would. He was thanked by Pres. Dunkin.

 - 2. Training – Dir. Stoneberger said the CFI course has just been scheduled for February 24-28, 2020 in Rolla, MO. Along this line, the Division had received a donated 2-room burn trailer to be used for the course. Sec. Vanderhoof said Winter Fire School is scheduled for February 7 – 9, 2020 in Columbia. Summer Fire School is scheduled for May 27 – 31, 2020 in Columbia. The MOIAAI conference is scheduled for May 29 – 31, 2020 in Springfield.

 - 3. Legislative – Dir. Stoneberger said A bill to add volunteer firefighters to receive workmen's comp benefits is in the works and should be progressing to signing. The budget for the Division is looking okay. Some things have been approved and some things have been denied. The is work on wording of a section that has funding for specific account that is proposed to be used for total Division usage. The Firefighter Day at the Capital is scheduled for March 18, 2020.



Professional Fire and Fraud Investigators Association
Meeting of the Board of Directors
January 31, 2020, Jefferson City, MO

4. Membership – Sec. Vanderhoof reported as of January 30, 2020, there are 49 members from 2019, 226 active members including 14 new members from the CFI course in Blue Springs, and 9 life members, for a total of 284 members of the Association.
5. Audit – Vice Pres. Thompson said the committee has not been assembled.
6. MACAP – Pres. Dunkin said a MACAP Committee needed to be developed. He asked if anyone wanted to be on the committee and Dir. Hayes, Dir. Bruno, and Dir. Williams volunteered. Pres. Dunkin said Dir. Medlin should be on the committee due to his association with the MOIAAI, and FM Bean as he is the State Fire Marshal.
7. Bylaws – Sec. Vanderhoof reported that no new amendments are in the works.
8. Awards – Vice Pres. Thompson reported there had been no nominations for awards.
9. Harry Hansen Award – Treas. Zieres reported No nominations had been received.
10. Conference – Pres. Dunkin said the contract with the Drury in St. Charles has been signed. We can get into the room on Sunday afternoon for set-up and we leave have it until noon Wednesday. A discussion was then held on what subject matter we needed and if we were going to try to have a practical. Dir. Bruno said he could possibly get the West County Training Facility for a practical. The subject of vehicle fires was tentatively agreed on, again Dir. Bruno said he could get as many vehicles as we needed.

Some new members have asked about an intermediate level scene class could be presented.

After the discussion and thoughts from all, the tentative schedule was put together.

Monday – all day: Dave Ilove, Intermediate fire scene investigation, if available.

Tuesday – 4 hours natural gas; General Membership Meeting, vehicle fire investigation.

Wednesday – 4 hours practical evolutions; live burns.



Professional Fire and Fraud Investigators Association
Meeting of the Board of Directors
January 31, 2020, Jefferson City, MO

B. Special – Dir. Jennings said that it may be a good idea to add the web page as a committee of the Association. He then asked DeAnna Zeisset and Brian Butts if there was anything they had to offer to the Board.

Ms. Zeisset said she had worked with Mr. Butts on trying to get everything up to date and improved our web page. She referred everything to Mr. Butts as he was doing most of the work and page management.

Mr. Butts said he has been cleaning the web page and trying to get it to run faster. He also is thinking about expanding the page into social media. The MACAP page is still having difficulty and needs work. With the Association taking the reins on this matter, it should be easier to develop and get into good shape. He is also thinking about changing the provider as that is about the only way to get better performance from the web pages.

Mr. Butts also said we could set up on-line payments for dues and registrations. This will require much further consideration.

VII. Unfinished Business

Pres. Dunkin called for any unfinished business. None was presented.

VIII. New Business.

Pres. Dunkin called for any new business. None was presented.

IX. Adjournment.

With no further business brought before the Board, Vice Pres. Thompson moved to adjourn. Dir. Stoneberger seconded. Pres. Dunkin adjourned the meeting of the Board of Directors at 2:03 pm.

Bruce Vanderhoof
Secretary