



**Professional Fire and Fraud Investigators Association**  
**53<sup>rd</sup> Annual General Membership Meeting**  
**October 1, 2019, Columbia, MO**

**I. Call to Order.**

The 53<sup>rd</sup> Annual General Membership Meeting of the Professional Fire and Fraud Investigators Association was held October 1, 2019 at the Drury Plaza East Hotel in Columbia, Missouri. President Kevin Dunkin called the meeting to order at 11:06 am.

**II. Roll Call of the Officers and Board of Directors.**

Sec. Vanderhoof called the roll of the Officers and Board of Directors. Present were Pres. Kevin Dunkin and MACAP Chair Kevin Dunkin, Vice Pres. Chris Thompson, Sec. Bruce Vanderhoof, Treas. Bill Zieres, Immed. Pat Pres. Rob Wylie, State Fire Marshal Tim Bean, and Directors Tim Medlin, Dave Miller, Larry Jennings, Rob Williams, Scott Stoneberger, and Roger Hayes.

57 members of the Association were in attendance.

**III. Approval of the Minutes.**

Pres. Wylie called for the approval of the minutes of the 52<sup>nd</sup> Annual General Membership Meeting held September 15, 2018 at the Drury Plaza Hotel, St. Charles, MO. It was moved and seconded to approve the minutes and the motion passed.

**IV. Financial Report.**

Treas. Zieres reported that beginning September 1, 2018 with a balance of \$29,337.44, having total income of \$24,685.37 and total expenses of \$17,117.98, the total assets of the Association as of August 31, 2019 are \$36,904.83. This includes \$755.19 from the NASFM Juvenile Firesetters Grant.

Treas. Zieres also reported the MACAP Arson Reward Fund beginning January 30, 2006 with a balance of \$1,000.00, having a total income of \$10,840.71 and total expenses of \$6,251.00, the balance as of August 31, 2019 was \$5,539.71.

Pres. Dunkin called for the approval of the report. It was moved and seconded to approve the financial report and the motion passed.

**V. Reports of the Officers.**



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- A. Secretary – Sec. Vanderhoof reported the AD&D policy for the membership was renewed on September 1<sup>st</sup>. This had been changed to match the fiscal year. He also told those present that all members needed to make sure that social security numbers and dates of birth are required to be covered by the policy. It is necessary to keep this up to date.
  
- B. Treasurer – Treas. Zieres reported the Division of Fire Safety has approved the funding of four Certified Fire Investigator courses during the fiscal year. He also explained the very detailed application process required to obtain this funding.
  
- C. Vice Pres. – Vice Pres. Thompson had nothing to report.
  
- D. President – Pres. Dunkin requested all attendees to complete the course evaluations. These are very useful in developing the programs for the next conference. He had been working on getting a very nice statue from Jeff Strong that will be raffled next year. Pres. Dunkin thanked DeAnna Zeisset and Brian Butts for their work in updating and redoing the Association and MACAP web pages. Pres. Dunkin then presented two President's Awards. These were to DeAnna Zeisset and Brian Butts of Central County Fire Rescue Protection District for their work on redesign and continuously updating the Association web page. Pres. Dunkin then presented Dir. Dave Miller with a special award for his 20 years of service on the Board of Directors.

### **VI. Committee Reports.**

- A. Standing.
  - 1. Training – Sec. Vanderhoof reported a CFI course had just been completed in Joplin, another CFI course is scheduled for November 4-8, 2019 in Blue Springs, Winter Fire School is scheduled for February 7-9, 2020 in Columbia, Summer Fire School is scheduled for May 29-31, 2020 in Columbia, and the MOIAAI conference is scheduled for May 29-31, in Springfield, MO.
  
  - 2. Legislative – State Fire Marshal Bean reported there will be a statewide stair climb event October 19<sup>th</sup> in Jefferson City. He invited anyone wanting to participate to sign up. He also thanks everyone for the work they have been getting done in our field. Fire Marshal Bean asked that all departments and agencies please forward all information regarding fire



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fatalities to the Fire Marshals Office. Many are not being reported because the State Investigator is not requested on the investigation. He said the legislative slate is still being prepared. There is still the push to funding for firefighter cancer legislation on the table. The Fire Alliance is trying to get this going.

3. Membership – Sec. Vanderhoof reported there were 18 new members from the conference and thank them. As of today, there are 68 members from 2019, 188 active members, and 9 life members, for a total of 265 members of the Association.
4. Bylaws – Sec. Vanderhoof reported the committee had been working on the proposed amendments from about 18 months. There are several changed in cleaning up terminology and corrections. The most important is the new section on MACAP administration. Discussion was held on this and what was being done. The total proposal had been placed on the web page. It was moved and seconded to accept the amendments as posted. The motion passed.
5. MACAP – Pres. Dunkin reported MACAP was funded by donations, mostly from organization like ours and insurance companies. If others want to donate, it will be very much appreciated.
6. Awards – Vice Pres. Thompson reported no nominations had been received.
7. Hansen Award – Treas. Zieres reported no nominations had been received.
8. Audit – Vice Pres. Thompson reported the books of the Association had been reviewed by the Audit Committee and were found in order.
9. Nominating – Dir. Jenkins reported a slate of candidates had been prepared and would be presented at the appropriate time.
10. Conference – Pres. Dunkin reported the conference was going very well. He had not heard of any problems with the site. He then explained what was going to be happening



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tomorrow. We will be in class in the morning then at the site in the afternoon. There will be some outside insurance adjusters in attendance and please welcome them.

**VII. Unfinished Business.**

Pres. Dunkin called for any unfinished business. None was presented.

**VIII. New Business.**

Pres. Dunkin called for any new business. None was presented.

**IX. Election of Officers and Directors.**

- A. Pres. Dunkin called for nominations for the office of Vice President of the Association. Dir. Jennings offered Chris Thompson into nomination. No additional nominations were received. It was moved and seconded to elect by acclamation. The motion passed.
- B. Pres. Dunkin called for nominations for the office of Treasurer of the Association. Dir. Jennings offered Bill Zieres into nomination. No additional nominations were received. It was moved and seconded to elect by acclamation. The motion passed.
- D. Pres. Dunkin said there were two positions for three-year terms of Director of the Association. Dir. Jennings offered Tim Medlin and Dennis Johnson into nomination. No additional nominations were received. It was moved and seconded to elect by acclamation. The motion passed.

**X. Adjournment.**

With no further business brought before the General Membership, it was moved and seconded to adjourn the 53<sup>rd</sup> Annual General Membership Meeting. Pres. Dunkin adjourned the meeting at 12:06 pm.

*Bruce Vanderhoof*

Secretary