



Professional Fire and Fraud Investigators Association

48th Annual Meeting of the General Membership

I. Call to Order.

The 48th Annual Meeting of the General Membership of the Professional Fire and Fraud Investigators Association was held October 28th, 2014 at the Ramada Plaza Hotel in Springfield, Missouri. President Rob Wylie called the meeting to order at 1:00 p.m.

II. Roll Call of the Officers and Board of Directors.

Sec. Vanderhoof called the roll of the Officers and Board of Directors. Present were Pres. Rob Wylie, Vice Pres. Keith Martin, Treas. Bill Zieres, Immed. Past Pres. Russ Mason, Dir. Tim Medlin, Dir. Dave Miller, Dir. Larry Jennings, Dir. DeAnna Zeisset, and Dir. Chris Thompson. Absent were Dir. Chuck Conyers, MACAP Chair, Dir. Roger Harrison, and Dir. Steve Russell. A quorum of the Officers and Directors was present.

III. Approval of the Minutes.

The minutes of the 47th General Membership meeting held October 1, 2013 at the Embassy Suites Hotel, St. Charles, MO had been sent to each Officer and Director and posted on the Association web site. Pres. Wylie for the approval of the minutes. It was moved and seconded to accept the minutes and the motion passed.

IV. Financial Report.

Treas. Zieres reported beginning September 1, 2013 with a balance of \$29,613.07, there was total income of \$50,201.08, expenses of \$57,199.93, leaving a balance as of August 31, 2014 of \$22,614.22. This includes \$755.19 from the NASFM Juvenile Firesetters Grant.

V. Reports of the Officers.

- A. Secretary – Sec. Vanderhoof said it is very important that each member check the renewals for the most current information and check to make sure all recorded information is on file for the Association insurance policy to be in effect.
- B. Treasurer – Treas. Zieres had nothing further to report.
- C. Vice Pres. – Vice President Martin had nothing to report.
- D. President – Pres. Wylie thanked everyone for helping with the conference and those who are attending the conference. He asked all attendees to let the Board know about any ideas for practical events and speakers that can be used in future conferences. The evaluations need to be completed and turned in so the Board can begin planning future events.

VI. Committee Reports.

- A. Standing.
 - 1. Training – Dir. Miller reported the investigator course has been scheduled for December in St. Louis County and January 2015 in Jefferson City. There are currently 1,054 CFI's registered with the Division of Fire Safety.



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2. Legislative – Immed. Past Pres. Mason had no report. Pres. Wylie asked all members to stay in touch with their legislators and keep them aware of our support of the Division of Fire Safety.
3. Membership – Sec. Vanderhoof reported that, after a review of all records of the Treasurer and the Secretary, there are 37 members from 2013, 62 members from 2014, 250 members from 2015, and 9 life members, for a total of 358 members of the Association.
4. Bylaws – Pres. Wylie had no report from the committee.
5. MACAP – Treas. Zieres said an award was issued and described the circumstances of the award.
6. Awards – Dir. Thompson said no nominations had been received.
7. Hansen Award – Treas. Zieres said no nominations had been received.
8. Audit – Vice Pres. Martin reported the finances of the Association had been audited by the committee and were found in order.
9. Nominating – Dir. Thompson said a list of nominations for the open offices was prepared and would be presented during the elections.
10. Conference – Dir. Medlin thanked everyone for attending the conference. He said the Board always needs ideas and assistance in putting together these conferences. He asked everyone to complete the evaluations and include any ideas or information that can be used. He said the attendance was 34 for Session I and 56 for Session II. These number are significantly down from past years.

VII. Unfinished Business.

Pres. Wylie called for any unfinished business needing brought before the membership. None was presented.

VIII. New Business.

Pres. Wylie caked for any new business needing brought before the membership. None was presented.

IX. Election of Officers and Directors.

- A. Pres. Wylie stepped down and called for Vice Pres. Martin to conduct the election for the office of President of the Association. Vice Pres. Martin called for nominations for the office of President. The nominating committee nominated Rob Wylie. No further nominations were received. It was moved and seconded to elect by acclamation and the motion passed.
- B. Pres. Wylie called for nominations for the office of Secretary of the Association. The nominating committee nominated Bruce Vanderhoof. No further nominations were received. It was moved and seconded to elect by acclamation and the motion passed.



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- C. Pres. Wylie called for nominations for the office of Director for three year terms. There were two positions open for election. The nominating committee nominated Larry Jennings and Kim Becker. No other nominations were received. It was moved and seconded to elect by acclamation and the motion passed.

At the conclusion of the elections of the officers and directors, Pres. Wylie asked all members present for their approval for the Association to prepare a letter of recommendation to be sent to the Governor's Office in full support of Bill Zieres being appointed Missouri State Fire Marshal. This was met with a resounding motion and second for approval, and the motion passed.

X. Adjournment.

With no further business brought before the General Membership, it was moved and seconded to adjourn the 48th Annual General Membership meeting. Pres. Wylie adjourned the meeting at 1:30 pm.

JBVanderhoof
Secretary