



**I. Call to Order.**

A meeting of the Officers and Board of Directors of the Professional Fire and Fraud Investigators Association was held at the Madison Cafe, Jefferson City, MO on June 10, 2016. Pres. Wylie called the meeting to order at 12:12 pm.

**II. Roll call of the Officers and Board of Directors.**

Sec. Vanderhoof called the roll of the Officers and Board of Directors.

- |   |  |  |
|---|--|--|
| <input checked="" type="checkbox"/> Rob Wylie, Pres.              | <input type="checkbox"/> (State Fire Marshal)      | <input checked="" type="checkbox"/> Chris Thompson |
| <input checked="" type="checkbox"/> DeAnna Zeisset, Vice Pres.    | <input type="checkbox"/> Chuck Conyers, MACAP      | <input checked="" type="checkbox"/> Kim Becker     |
| <input checked="" type="checkbox"/> Bruce Vanderhoof, Sec.        | <input type="checkbox"/> Tim Medlin                | <input checked="" type="checkbox"/> Kevin Dunkin   |
| <input checked="" type="checkbox"/> Bill Zieres, Treas.           | <input checked="" type="checkbox"/> Dave Miller    | <input checked="" type="checkbox"/> Rob Williams   |
| <input checked="" type="checkbox"/> Russ Mason, Immed. Past Pres. | <input checked="" type="checkbox"/> Larry Jennings |  |

**III. Approval of the Minutes.**

Pres. Wylie called for approval of the minutes of the meeting of the Officers and Board of Directors held February 3, 2016. Dir. Miller moved to approve, Dir. Jennings seconded, and the motion passed.

**IV. Financial Report.**

Treas. Zieres reporting that beginning September 1, 2015 with a balance of \$41,301.56, having total income of \$20,564.80 and total expenses of \$30,104.02, the total assets of the Association as of May 31, 2016 were \$31,462.34. This includes \$755.19 from the NASFM Juvenile Firesetters Grant.

Treas. Zieres also reported the Arson Reward Fund beginning January 30, 2006 with a balance of \$1,000.00, having a total income of \$9,790.71, total expenses of \$5,225.00, the balance as of May 31, 2016 was \$4,565.71.

Pres. Wylie called for approval of the financial report. Dir. Miller moved to approve, Dir. Williams seconded, and the motion passed.

**V. Reports of the Officers.**

- A. Secretary – Sec. Vanderhoof said that the numbers for the insurance policy had been reported to the company. The invoice had been received and sent to the treasurer. We saved over 10% by eliminating the overdue members from two years ago. Ha also said he had sent and corresponded with Dir. Mason about the 50<sup>th</sup> anniversary shirts. Dir. Mason provided three types of shirt for inspection and discussion. After the Board examined and discussed the shirts, Treas. Zieres moved to approved the mid-weight shirt

in black with the special logo and all necessary set-up and large sized charges, Dir. Dunkin seconded, and the motion passed.

- B. Treasurer – Treas. Zieres had nothing further to report.
- C. Vice President – Vice Pres. Zeisset deferred comments until later in the meeting.
- D. President – Pres. Wylie deferred comments until later in the meeting.

**VI. Committee Reports.**

A. Standing.

1. Training – Dir. Becker said the proposed CFI course schedule for 2016-2017 has been submitted. She said the last course given in Independence, MO went very well. She said she was retiring from the Division of Fire Safety on July 1, 2016. Dir. Mason said through his many years of association with the Division, he knew that it was through the hard work and commitment of Dir. Becker that the Division was now a very respected and admired agency in the training field. She had almost single handedly provided for the certification program getting IFSAC recognized and the large number of certified training programs. The Board was in agreement with his comments.

Pres. Wylie said he had retired from the Cottleville Fire Protection District the first of the year. He was still consulting and working with the Sheriff's Office for St. Charles County.

2. Legislative – Treas. Zieres said SB591, basically the Daubert rules on expert testimony, had passed but houses and was on the Governor's desk. This bill did not cause any significant issues for investigators and shouldn't be a problem to deal with.
3. Membership – Sec. Vanderhoof reported that as of June 1, 2016, there are 64 members from 2015, 251 members from 2016, 6 members for 2017, and 8 life members, for a total of 329 members.
4. Bylaws – Sec. Vanderhoof reported no activity.
5. MACAP – Treas. Zieres said an award had been made in the amount of \$200.00. The recipient was nominated by the Willow Springs Police Department.
6. Awards – Dir. Thompson had nothing to report.

7. Harry Hansen Award – Treas. Zieres said he had received no nominations.
8. Audit – Vice Pres. Zeisset reported no activity.
9. Nominating – Dir. Jennings said names would be presented at the appropriate time.
10. Conference – Pres. Wylie said the conference flyers are out. They were mailed yesterday, according to Treas. Zieres. Vice Pres. Zeisset said there needs to be some work on the practical burn rooms and she is working on getting supplies and equipment for this. Pres. Wylie said the Board should be working on the giveaways at registration. He also reported that Dir. Medlin, through the MOIAAI, had signed a contract with the hotel in Springfield for the next three years to hold the MOIAAI conference in Springfield. After discussion, as the 2-17 conference was to be held in Springfield, the Board decided to check into the lake area and Columbia for this Association's upcoming next two conferences.

Sec. Vanderhoof was instructed to work with Dir. Mason on developing a nice challenge coin for the registration gift at the conference.

B. Special - There are no special committees seated.

**VII. Unfinished Business**

Pres. Wylie called for any unfinished business to be discussed. None was presented.

**VIII. New Business.**

Pres. Wylie called for any new business to be brought before the Board. He asked that all Board members get the word out about the awards given by the Association. He suggested that presentations be made at the conference to explain these awards with history and the nomination process.

**IX. Adjournment.**

With no further business brought before the Board, Dir. Williams moved to adjourn the meeting, Dir. Miller seconded, and Pres. Wylie adjourned the meeting of the Officers and Board of Directors at 1:00 pm.

*Bruce Vanderhoof*  
Secretary