

Prior to the meeting being called to order, Acting State Fire Marshal Greg Carroll said the Division of Fire Safety had been chosen to serve as the Missouri clearing house for the National Training Officer and is putting out an award program for training officers through the state. This award provides free attendance at the FDIC. The nomination forms need to get out to all departments and agencies as soon as possible as the deadline is in a few short weeks. He asked the Board to do their best to get the word out.

I. Call to Order.

A meeting of the Officers and Board of Directors of the Professional Fire and Fraud Investigators Association was held at the Holiday Inn Executive Center, Columbia, MO on February 5, 2016. Pres. Wylie called the meeting to order at 12:22 pm.

II. Roll call of the Officers and Board of Directors.

Sec. Vanderhoof called the roll of the Officers and Board of Directors.

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| <input checked="" type="checkbox"/> Rob Wylie, Pres. | <input type="checkbox"/> (State Fire Marshal) | <input type="checkbox"/> Chris Thompson |
| <input checked="" type="checkbox"/> DeAnna Zeisset, Vice Pres. | <input type="checkbox"/> Chuck Conyers, MACAP | <input checked="" type="checkbox"/> Kim Becker |
| <input checked="" type="checkbox"/> Bruce Vanderhoof, Sec. | <input type="checkbox"/> Tim Medlin | <input checked="" type="checkbox"/> Kevin Dunkin |
| <input checked="" type="checkbox"/> Bill Zieres, Treas. | <input checked="" type="checkbox"/> Dave Miller | <input checked="" type="checkbox"/> Rob Williams |
| <input type="checkbox"/> Russ Mason, Immed. Past Pres. | <input checked="" type="checkbox"/> Larry Jennings | |

III. Approval of the Minutes.

Pres. Wylie called for approval of the minutes of the meeting of the Officers and Board of Directors held September 11, 2015. Dir. Miller moved to approve, Dir. Jennings seconded, and the motion passed. Pres. Wylie called for approval of the minutes of the 49th Annual General Membership Meeting held September 15, 2015. Dir. Miller moved to approve, Dir. Williams seconded, and the motion passed.

IV. Financial Report.

Treas. Zieres reporting that beginning September 1, 2015 with a balance of \$41,301.56, having total income of \$17,252.84 and total expenses of \$25,861.65, the total assets of the Association as of January 31, 2016 were \$32,692.75. This includes \$755.19 from the NASFM Juvenile Firesetters Grant.

Treas. Zieres also reported the Arson Reward Fund beginning January 30, 2006 with a balance of \$1,000.00, having a total income of \$9,790.71, total expenses of \$5,025.00, the balance as of August 31, 2015 was \$4,765.71.

Treas. Zieres said the IRS had refunded the penalty from last year, with interest. All IRS documents for this year had been filed.

Pres. Wylie called for approval of the financial report. Dir. Miller moved to approve, Dir. Dunkin seconded, and the motion passed.

V. Reports of the Officers.

- A. Secretary – Sec. Vanderhoof had nothing to report.

- B. Treasurer – Treas. Zieres had nothing further to report.

- C. Vice President – Vice Pres. Zeisset deferred comments until later in the meeting.

- D. President – Pres. Wylie had nothing to report

VI. Committee Reports.

- A. Standing.
 - 1. Training – Dir. Miller deferred to Dir. Becker. Dir. Becker said the CFI course had been given twice under the current fiscal year. Two more courses are scheduled, in February in West County, and in May in Independence. She said there are currently 1,061 CFIs on file.

Dir. Becker said the IFSAC site inspection in December when very well. 16 new area of certification were added to the Division programs.

 - 2. Legislative – Acting State Fire Marshal Carroll said legislation involving line of duty deaths, workmen’s comp issues, training budget funding, Division funding, and the witness standard bill have kept the Division busy.

 - 3. Membership – Sec. Vanderhoof reported that as of February 5, 2016, there are 36 from 2014, 66 from 2015, 252 active, and 8 life members, for a total of 362 members. Sec. Vanderhoof said that by removing those from 2014, the cost of the insurance policy would drop by approximately 10%. After discussion, Dir. Jennings moved to drop those from 2014, Dir. Miller seconded, and the motion passed. This dropped membership in the Association to 326.

 - 4. Bylaws – Sec. Vanderhoof reported no activity.

5. MACAP – Acting State Fire Marshal Carroll said he was aware that nominations would be coming in from the St. Louis area. These involved some church fires.
6. Awards – The committee had no report.
7. Harry Hansen Award – Treas. Zieres said he had received no nominations.
8. Audit – Vice Pres. Zeisset reported no activity.
9. Nominating – Dir. Jennings said names would be presented at the appropriate time.
10. Conference – Vice Pres. Zeisset presented the 2015 conference financial statement. With the financial assistance of the Division of Fire Safety and Laclede Gas, the 2015 conference only lost \$182.21, which was less than expected. She said the 2016 Conference is set to go at the Embassy Suites in St. Charles. John Lentini has been confirmed for the Monday session. The burn for Sunday needs a little work but shouldn't be very difficult to put together. Several attempted have been made to get ahold of Elyne Pope for Saturday. These will continue for another weeks or so then we will try to get someone else. Several other speakers were discussed with contacts to be made. It was decided to conduct the general membership meeting on Tuesday.

Discussion was held for the giveaways and new items for the store. A nice challenge coin, thermal mug, and a special 50th anniversary polo shirt were discussed.

The cost of the conference was discussed. It had been several years since the cost was increased. After lengthy discussion, the costs were increased as follows: Members of the Association - Session I - \$125.00; Session II - \$145.00; Both sessions - \$200.00. Non-members will be \$25.00 more and will include a one-year membership. Dir. Jennings moved to accepted the increase in conference fees, Dir. Williams seconded, and the motion passed.

- B. Special - There are no special committees seated.

VII. Unfinished Business

Pres. Wylie called for any unfinished business to be discussed. None was presented.



VIII. New Business.

Pres. Wylie called for any new business to be brought before the Board. He asked that everything for the conference be finalized by the end of March so the flyer could be sent out shortly thereafter. This could help with registrations.

IX. Adjournment.

With no further business brought before the Board, Dir. Becker moved to adjourn the meeting, Dir. Williams seconded, and Pres. Wylie adjourned the meeting of the Officers and Board of Directors at 1:13 pm.

Bruce Vanderhoof
Secretary