



# **Professional Fire and Fraud Investigators Association**

## **Meeting of the Officers and Board of Directors**

### **I. Call to Order.**

A meeting of the Officers and Board of Directors of the Professional Fire and Fraud Investigators Association was held at the Holiday Inn Executive Center in Columbia, MO on February 8, 2013. Pres. Wylie called the meeting to order at 12:15 pm.

### **II. Roll call of the Officers and Board of Directors.**

Sec. Vanderhoof called the roll of the Officers and Board of Directors. Present were Pres. Rob Wylie, Vice Pres. Keith Martin, Sec. Bruce Vanderhoof, Treas. Bill Zieres, Immed. Past Pres. Russ Mason, State Fire Marshal Randy Cole, Dir. Dave Miller, Dir. Larry Jennings, Dir. Roger Harrison, Dir. Chris Thompson, and Dir. Steve Russell. Also in attendance was Deputy Chief Kim Becker of the Division of Fire Safety.

### **III. Approval of the Minutes.**

- A. Pres. Wylie called for approval of the minutes of the meeting Officers and Board of Directors held on October 12, 2012 in Lake Ozark, MO. Dir. Miller moved to accept the minutes, Dir. Jennings seconded, and the motion passed.
- B. B. Pres. Wylie called for the approval of the minutes of the 46<sup>th</sup> Annual Meeting of the General Membership held October 16, 2012 at Lake Ozark, MO. Dir. Miller moved to accept the minutes, Vice Pres. Martin seconded, and the motion passed.

### **IV. Financial Report.**

Treas. Zieres reported that beginning September 1, 2012 with a balance of \$33,938.86, having total income of \$20,385.04, and total expenses of \$25,158.51, the balance as of January 31, 2013, was \$29,165.47. The balance includes \$755.19 from a NASFM Juvenile Fire-Setters Grant.

Treas. Zieres also reported the Arson Reward Fund beginning January 30, 2006 with a balance of \$1,000.00, having a total income of \$7,890.71, total expenses of \$3,825.00, the balance as of January 1, 2013 was \$4,065.71. Vice Pres. Martin moved to accept the Treasurers Report. Dir. Harrison seconded, and the motion passed

### **V. Reports of the Officers.**

- A. Secretary – Sec. Vanderhoof said he had checked into a plaque for the Hanson Award winners. Nothing has been done yet to begin the final process. He also said he was looking into new shirts for the Board.
- B. Treasurer – Treas. Zieres said second notices for membership renewal have been sent out.
- C. Vice President – Vice Pres. Martin deferred his comments until the conference committee report.
- D. President – Pres. Wylie deferred his comments until the conference committee report.



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### **VI. Committee Reports.**

#### **A. Standing.**

1. Training – Dir. Miller reported the investigator course scheduled for Independence in March 2013 is full. He also said the Division is in the process of scheduling three more courses. Dir. Miller said there are 1,028 CFIs in the state.
2. Legislative – Immed. Past Pres. Mason there was not a whole lot happening right now. He said he did testify at House and Senate hearings, mostly on budget issues. State Fire Marshal Cole said everyone is moving forward with planning and budgeting. Right now, there are now major fire related bills.
3. Membership – Sec. Vanderhoof reported that as of January 31, 2013, there were 18 members from 2011, 61 members from 2012, 301 members from 2013, and 9 life members, for a total of 389 members of the Association. Dir. Jennings moved to remove the members who have not responded since 2011 from the roster. Dir. Thompson seconded, and the motion passed.
4. Bylaws – Dir. Jennings reported no new proposals have been received.
5. MACAP – Immed. Past Pres. Mason no awards have been issued and no nominations have been received for the past few years.
6. Hansen Award – Immed. Past Pres. Pres. Mason reported no nominations have been received.
7. Audit – Pres. Wylie said this committee would be appointed later. Vice Pres. Martin is the chair by the bylaws.
8. Nominating – Pres. Wylie appointed Dir. Jennings to chair the committee and seek as much assistance as needed.
9. Conference – Vice Pres. Martin said the 2013 conference will be held at the Embassy Suites Hotel in St. Charles from September 27<sup>th</sup> to October 2, 2013. The attendance at the 2012 conference was down by about 30 attendees. Pres. Wylie has been working with Chief Mason and others about building more permanent burn cells that could be used for other events in the St. Louis area.

#### **B. Special.**

There are no special committees seated.

### **VII. Unfinished Business.**

Pres. Wylie called for any old business needing to be brought before the Board. Sec. Vanderhoof asked about solutions to the web site problems. An individual has come forward and is being considered to take over these duties. Until all is settled, everything should be sent to Pres. Wylie for addition to the web page. Pres. Wylie also said the Association is now on Facebook.



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### **VIII. New Business.**

Pres. Wylie called for any new business needing to be brought before the Board. Dir. Cole said the rules for the Private Fire Investigator licensing were almost ready for final review. It may be at least a year before the final rules are set. He also said Firefighter Day is set for April 23<sup>rd</sup> in Jefferson City. It was approved by the Board to provide \$500.00 to Central County Fire & Rescue in support of their efforts at this event.

### **IX. Adjournment.**

With no further business brought before the Board, Immed. Past Pres. Mason moved to adjourn the meeting. Pres. Wylie adjourned the meeting at 12:55 pm.

*J. B. Anderson, CFI, CFEI*

Secretary