



Professional Fire and Fraud Investigators Association

Meeting of the Officers and Board of Directors

I. Call to Order.

A meeting of the Officers and Board of Directors of the Professional Fire and Fraud Investigators Association was held at the Holiday Inn Executive Center in Columbia, MO on February 10, 2012. Vice Pres. Wylie called the meeting to order at 12:15 pm.

II. Roll call of the Officers and Board of Directors.

Sec. Vanderhoof called the roll of the Officers and Board of Directors. Present were Vice Pres. Rob Wylie, Sec. Bruce Vanderhoof, Treas. Bill Zieres, State Fire Marshal Randy Cole, Dir. Dave Miller, Dir. Keith Martin, Dir. Larry Jennings, Dir. DeAnna Harvey, Dir. Roger Harrison, and Dir. Chris Thompson.

III. Approval of the Minutes.

Vice Pres. Wylie called for approval of the minutes of the meeting Officers and Board of Directors held in Springfield, MO on September 30, 2011 and the minutes of the 45th Annual Meeting of the General Membership held in Springfield, MO on October 3, 2011. Vice Pres. Wylie called for any changes or corrections. Being none, Dir. Martin moved to approve the minutes, Dir. Miller seconded, and the motion passed.

IV. Financial Report.

Treas. Zieres reported that beginning September 1, 2011 with a balance of \$21,902.15, having total income of \$17,752.00, and total expenses of \$14,436.16, the balance as of January 31, 2012, was \$25,217.99. The balance includes \$755.19 from a NASFM Juvenile Fire-Setters Grant.

Treas. Zieres also reported the Arson Reward Fund beginning January 30, 2006 with a balance of \$1,000.00, having a total income of \$7,890.71, total expenses of \$3,825.00, the balance as of January 31, 2012 was \$4,065.71.

Dir. Miller moved to approve the Treasurer's report, Dir. Harrison seconded, and the motion passed.

V. Reports of the Officers.

- A. Secretary – Sec. Vanderhoof reported that contacts attempted with Peg about the minutes and web site updates failed, the emails did not go through. He also said he had some items to discuss about store materials that will be brought up later in the meeting.
- B. Treasurer – Treas. Zieres had no further report.
- C. Vice President – Vice Pres. Wylie deferred his comments until the conference committee report.
- D. President – Pres. Mason was not present due to surgery.

VI. Committee Reports.

- A. Standing.
 1. Training – Dir. Miller deferred to Dep. Chief Kim Becker of the Division of Fire Safety. She stated the next investigator course is scheduled for March 2012 in Jefferson City and that course is full. No further courses have been scheduled but will occur after the fiscal year. A course has been scheduled in July 2012 in Jefferson City for those applying for the Private Fire Investigator license in the State of Missouri. She also said there are currently 946 Certified Fire Investigators on file.



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State Fire Marshal Cole asked if the Association could assist the Division with funding and registration expenses for the Private Fire Investigator course. This funding would allow for the preparation and presentation costs. Reimbursement would be made to the Association upon completion of the course. After discussion, Dir. Thompson moved to approve the assistance of funding and registration, Dir. Miller seconded, and the motion passed.

2. Legislative – State Fire Marshal Cole said not much fire related legislation had been filed. One bill, HB1452, has recently been introduced to allow the Division to charge fees for certification and recertification with the fees going to the Fire Training Fund. Dir. Thompson said he attended a meeting of the Ozark Gateway Chiefs and the main contention there appears to be the Firefighter I/II certification. After discussion, the Division will break down the costs of these courses, the testing process, and the recertification process for all certification levels and make that information available which should explain the need for the fees.
3. Membership – Sec. Vanderhoof said as of February 8, 2012, there were 34 members for 2010, 43 members for 2011, 335 current members, and 9 life members, for a total of 421 members of the Association. As the members who have not responded to several renewal notices since 2010, Dir. Jennings moved to removed those being carried from 2010, Dir. Martin seconded, and the motion passed.
4. Bylaws – Dir. Jennings said the committee had not received any proposed amendments.
5. MACAP – Sec. Vanderhoof said he did not receive a report from Dir. Conyers. State Fire Marshal Cole said he had not received any nominations for the award.
6. Hansen Award – Treas. Zieres said there have been no nominations received.
7. Audit – Vice Pres. Wylie said the committee will be appointed later.
8. Nominating – Vice Pres. Wylie appointed Dir. Martin, Dir. Jennings, and Dir. Miller to the committee.
9. Conference – Vice Pres. Wylie said the 2012 Annual Conference will be held at the Resort at Point Arrowhead in Lake Ozark. There was a conflict in Columbia as the football team is at home that weekend. Ideas for subject matter and deliverers need to be completed by the first of June. He also said there may be a sponsor for part of the conference which will help defray costs.

Treas. Zieres said that all Board members need to step up and provide input for the conference. This includes presenters, give-aways, and practical ideas.

- B. Special.
There are no special committees seated.

VII. Unfinished Business.

Vice Pres. Wylie called for any old business needing to be brought before the Board. There was none.



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VIII. New Business.

Vice Pres. Wylie called for any new business needing to be brought before the Board.

- A. State Fire Marshal Cole said that all licensing for Private Fire Investigators is now under the rules of one Board with several other types of licensing. The Governor has appointed two fire service persons to that Board. Charles Geissing was present. He said The Board was in the process with the Division of Fire Safety of making the new rules for costs, application, training, and relicensure. One item that has been determined is all private fire investigators doing work within the State of Missouri will be required to be licensed as a Private Fire Investigator. Some may need to be licensed as Private Investigators if their work expands beyond the scope of fire investigation.
- B. Sec. Vanderhoof asked for guidance with store items that are very old and limited in quantity. These items have not been selling and will not be replenished. A box of free stuff was suggested or the old items may be destroyed. Discussion was held with nothing concluded. Our current supplier does not have twill shirts any longer.
- C. Sec. Vanderhoof said emails sent to the web page coordinator had been returned as undeliverable. He said the web page is very out of date with contact information and other things. Further attempts will be made.

IX. Adjournment.

With no further business brought before the Board, Dir. Miller moved to adjourn the meeting and Pres. Mason adjourned the meeting at 1:40 pm.

JB Vanderhoof
Secretary