



Professional Fire and Fraud Investigators Association

45th Annual Meeting of the General Membership

I. Call to Order.

The 45th Annual Meeting of the General Membership of the Professional Fire and Fraud Investigators Association was held October 3, 2011 at the Ramada Oasis Hotel in Springfield, MO. Pres. Russ Mason called the meeting to order at 1:07 p.m.

II. Roll Call of the Officers and Board of Directors.

Sec. Vanderhoof called the roll of the Officers and Board of Directors. Present were Pres. Russ Mason, Vice Pres. Rob Wylie, Sec. Bruce Vanderhoof, Treas. Bill Zieres, State Fire Marshal Randy Cole, Dir. Tim Medlin, Dir. Dave Miller, Dir. Keith Martin, Dir. Larry Jennings, Dir. DeAnna Harvey, and Dir. Roger Harrison. A quorum of the Officers and Directors was present.

III. Approval of the Minutes.

The minutes of the 44th General Membership meeting held October 4, 2010 in St. Charles, MO had been sent to each Officer and Director and posted on the Association web page. Pres. Mason called for any changes, additions, or revisions. Being none, it was moved and seconded to accept the minutes. The motion passed.

IV. Financial Report.

Treas. Zieres reported beginning September 1, 2010 with a balance of \$31,102.14, there was total income of \$41,200.36, expenses of \$54,400.35, leaving a balance as of August 31, 2011 of \$21,902.15. This included \$1,176.82 from a Juvenile Fire-Setter grant from the National Association of State Fire Marshals.

Treas. Zieres also reported the Arson Reward Fund beginning January 30, 2006 with a balance of \$1,000.00, having a total income of \$7,890.71, total expenses of \$3,825.00, the balance as of August 31, 2011 was \$4,065.71.

Pres. Mason called for any questions. Being none, it was moved and seconded to approve the financial report. The motion passed.

V. Reports of the Officers.

- A. Secretary – Sec. Vanderhoof reported the insurance policy carried for the membership by the Association is in effect. He also stated that everyone needs to make sure all information, including address, social security number and date of birth, are correct as on file as it is needed in the event of a claim.
- B. Treasurer – Treas. Zieres had nothing further to report.
- C. Vice President – Vice Pres. Wylie was not present.
- D. President – Pres. Mason said he has been very involved with State training issues. He has been working very hard with the Division and requested everyone to continue strong support for the Division. The Association is a member of the Fire Service Alliance and we continue to watch and support fire related issues. Pres. Mason explained what the Alliance does and how important it is. He said the letter and petition campaigns this past summer had a great effect on the



Professional Fire and Fraud Investigators Association

45th Annual Meeting of the General Membership

legislature. He asked all members to make sure current email addresses were on hand for informational mailings. Pres. Mason said he may be sending a letter asking for all members to take part in a letter writing campaign.

VI. Committee Reports.

A. Standing.

1. Training – Dir. Miller reported there are currently 952 certified fire investigators in the state. Courses are scheduled for November in St. Peters, which is full, and January 2012 in Republic. State Fire Marshal Cole said the IFSAC inspection was complete with unconditional approval. The PRO-Board inspection was also completed with approval recommended. The POST inspection was completed with approval.
2. Legislative – State Fire Marshal Cole said the Private Fire Investigator licensing has been placed under the Private Investigator Board. The Division is getting ready for the next legislative session. He asked all members to contact their legislators and develop a relationship with them.
3. Membership – Sec. Vanderhoof reported that as of September 12, 2011, there were 39 members from 2010, 69 members from 2011, 278 active members, and 9 life members, for a total of 395 members being carried on the roster.
4. Bylaws – The committee had no report.
5. MACAP – Sec. Vanderhoof received a report from Dir. Conyers. No nominations had been received for over a year. Dir. Conyers had the booth set up at several meetings over the year. The KC Arson Task Force had made a donation.
6. Hansen Award – Pres. Mason said no nominations had been received. Treas. Zieres explained the importance and history of the Hansen award.
7. Audit – Dir. Martin reported the committee had reviewed the financial books of the Association and all was found in order.
8. Nominating – Dir. Harvey reported the committee had names to be placed in nomination at the appropriate time.
9. Conference – Dir. Medlin said there were 93 total attendees at the conference, representing 53 agencies and 3 private companies. He thanked the Battlefield Fire Protection District and the Republic Fire Department for their assistance with the burn site.

B. Special.

VII. Unfinished Business.

Pres. Mason called for any unfinished business to be brought before the membership. There was none from the Board or membership.



Professional Fire and Fraud Investigators Association

45th Annual Meeting of the General Membership

VIII. New Business.

Pres. Mason said the 2012 conference would be in Columbia, MO from October 12th to October 17th. He then called for any other new business needing to be brought before the membership. There was none from the Board or the membership.

IX. Election of Officers and Directors.

- A. Pres. Mason called for nominations for the office of Vice President. The nominating committee placed Rob Wylie in nomination. Pres. Mason called for any further nominations. Being none, it was moved and seconded that Rob Wylie be elected by acclamation. The motion passed.
- B. Pres. Mason called for nominations for the office of Treasurer. The nominating committee placed Bill Zieres in nomination. Pres. Mason called for any further nominations. Being none, it was moved and seconded that Bill Zieres be elected by acclamation. The motion passed.
- C. Pres. Mason said there were two positions open on the Board for three year terms. The nominating committee placed Keith Martin and Larry Jennings in nomination. Pres. Mason called for any further nominations. Being none, it was moved and seconded that Keith Martin and Larry Jennings be elected by acclamation. The motion passed.
- D. Pres. Mason said there was a one year term caused by the resignation of Bill Schoffstall to be filled. The nominating committee placed Chris Thompson in nomination. Pres. Mason called for any further nominations. Being none, it was moved and seconded that Chris Thompson be elected by acclamation. The motion passed.

X. Adjournment.

With no further business to discuss, it was moved and seconded to adjourn the meeting. Pres. Mason adjourned the 45th Annual Meeting of the General Membership at 1:45 p.m.

JB Vanderhoof
Secretary