



Professional Fire and Fraud Investigators Association

Meeting of the Officers and Board of Directors

I. Call to Order.

A meeting of the Officers and Board of Directors of the Professional Fire and Fraud Investigators Association was held at the Ramada Oasis Hotel in Springfield, MO on September 30, 2011. Pres. Mason called the meeting to order at 3:50 pm.

II. Roll call of the Officers and Board of Directors.

Sec. Vanderhoof called the roll of the Officers and Board of Directors. Present were Pres. Russ Mason, Vice Pres. Rob Wylie, Sec. Bruce Vanderhoof, Treas. Bill Zieres, Dir. Tim Medlin, Dir. Dave Miller, Dir. Keith Martin, Dir. Larry Jennings, Dir. DeAnna Harvey, and Dir. Roger Harrison.

III. Approval of the Minutes.

Pres. Mason called for approval of the minutes of the meeting Officers and Board of Directors held in Jefferson City, MO on June 10, 2011. Pres. Mason called for any changes or corrections. Being none, Vice Pres. Wylie moved to approve the minutes, Dir. Miller seconded, and the motion passed.

IV. Financial Report.

Treas. Zieres reported that beginning September 1, 2010 with a balance of \$35,102.14, having total income of \$41,200.36, and total expenses of \$54,400.35, the balance as of August 31, 2011, was \$21,902.15. The balance includes \$1,176.82 from a NASFM Juvenile Fire-Setters Grant.

Treas. Zieres also reported the Arson Reward Fund beginning January 30, 2006 with a balance of \$1,000.00, having a total income of \$7,890.71, total expenses of \$3,825.00, the balance as of August 31, 2011 was \$4,065.71.

Dir. Martin moved to approve the Treasurer's report, Vice Pres. Wylie seconded, and the motion passed.

V. Reports of the Officers.

- A. Secretary – Sec. Vanderhoof reported all items for the Association Store are at the conference site. The insurance policy is also in his possession.
- B. Treasurer – Treas. Zieres had no further report.
- C. Vice President – Vice Pres. Wylie reported that he has to leave the conference on Sunday and asked for someone to operate the booth for the remaining sessions.
- D. President – Pres. Mason reported that Dir. Bill Schoffstall had resigned from the Board. He requested Sec. Vanderhoof to purchase a plaque for his service and to see that it was presented to Bill. Pres. Mason the Governor has asked to remove all training funds from the Division budget. The fire service has gained strength and there is pressure being felt by legislators. A letter campaign may be requested and initiated again. He urged all members to use their networking sources as much as possible. He stated the main goal of our association is to maintain the Division of Fire Safety as a state agency. Pres. Mason said he has two 30" televisions and a Blue Ray player that will be raffled off. The funds from the raffle will go the PAC fund. Pres. Mason said we, as the Board, need to make our conferences better. All Directors need to be more active in the preparation of the conferences and try to have the schedules set by January 1st. Pres. Mason said the Fire Summit meeting issues are still ongoing.

Treas. Zieres added that the Division appreciates all the efforts of the Association for their support.



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VI. Committee Reports.

A. Standing.

1. Training – Dir. Miller reported there are currently 952 certified fire investigators in the state. Courses are scheduled for November in St. Peters, which is full, and January 2012 in Republic. Treas. Zieres said the Division has been approved for IFSAC certification and as a POST provider. Discussion was held on offering a post-blast course for the conference or as a separate one week program. This will be checked into for further discussion.
2. Legislative – Pres. Mason said this may be a tough year for advances. Being an election year, there may be many new faces.
3. Membership – Sec. Vanderhoof said as of September 30, 2011, there were 59 members for 2010, 261 members for 2011, 58 current members, and 9 life members, for a total of 387 members of the Association.
4. Bylaws – No report was presented. As Dir. Schoffstall was chairman of the committee, Pres. Mason appointed Dir. Jennings as chairman.
5. MACAP – Sec. Vanderhoof received a report from Dir. Conyers. No nominations had been received for over a year. Dir. Conyers had the booth set up at several meetings over the year. The KC Arson Task Force had made a donation.
6. Hansen Award – Pres. Mason reported he had received on nominations.
7. Audit – Pres. Mason appointed Dir. Martin and Dir. Harvey to assist Vice Pres. Wylie in conducting the audit.
8. Nominating – As Dir. Schoffstall was chairman of the committee, Pres. Mason appointed Dir. Harvey to obtain names for the upcoming elections.
9. Conference – Dir. Medlin said the conference is in good shape. All instructors have confirmed. All classes will be in the conference center building. The hospitality room is in the Safari room. The burns will be at the Battlefield Fire Protection District. Maps to the site will be available. The numbers are down a little but we are expecting several walk-ins. Pres. Mason said the conference budget looks good this year, we may come out ahead. Possible dates for the 2012 conference are October 12 to October 17, 2012 in Columbia. Pres. Mason asked Dir. Harrison and Dir. Jennings to handle registration. Dir. Harvey will handle the raffle.

B. Special.

VII. Unfinished Business.

Pres. Mason called for any old business needing to be brought before the Board. There was none.

VIII. New Business.

Pres. Mason called for any new business to be brought before the Board. There was none.



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IX. Adjournment.

With no further business brought before the Board, Dir. Harrison moved to adjourn the meeting and Pres. Mason adjourned the meeting at 5:33 pm.

JB Vanderhoof
Secretary