



Professional Fire and Fraud Investigators Association

Meeting of the Officers and Board of Directors

I. Call to Order.

A meeting of the Officers and Board of Directors of the Professional Fire and Fraud Investigators Association was held at Madison's Cafe in Jefferson City, MO on June 10, 2011. Pres. Mason called the meeting to order at 12:15 pm.

II. Roll call of the Officers and Board of Directors.

Sec. Vanderhoof called the roll of the Officers and Board of Directors. Present were Pres. Russ Mason, Sec. Bruce Vanderhoof, Treas. Bill Zieres, State Fire Marshal Randy Cole, Dir. Tim Medlin, Dir. Dave Miller, Dir. Keith Martin, Dir. Larry Jennings, and Dir. DeAnna Harvey.

III. Approval of the Minutes.

Pres. Mason called for approval of the minutes of the meeting Officers and Board of Directors held in Columbia, MO on February 4, 2011. Pres. Mason called for any changes or corrections. Being none, Dir. Miller moved to approve the minutes, Dir. Martin seconded, and the motion passed.

IV. Financial Report.

Treas. Zieres reported that beginning September 1, 2010 with a balance of \$35,102.14, having total income of \$27,041.55, and total expenses of \$50,040.33, the balance as of May 31, 2011 was \$12,103.36. The balance includes \$1,176.82 from a NASFM Juvenile Fire-Setters Grant. The certificate of deposit was cashed in and added to the checking account.

Treas. Zieres also reported the Arson Reward Fund beginning January 30, 2006 with a balance of \$1,000.00, having a total income of \$7,890.71, total expenses of \$3,825.00, the balance as of May 31, 2011 was \$4,065.71.

Treas. Zieres said there was a large IRS expense for penalties for not filing the form 990 on time. Other expenses included the petitions for the funding of the Division of Fire Safety and conference expenses. The Board supported these expenses.

Dir. Martin moved to approve the Treasurer's report, Dir. Miller seconded, and the motion passed.

V. Reports of the Officers.

- A. Secretary – Sec. Vanderhoof said the AD&D insurance policy carried for the membership has been issued. The number of members was given as 381.
- B. Treasurer – Treas. Zieres said the first mailing of the renewals had been sent and they were coming in.
- C. Vice President – Vice Pres. Wylie did not submit a report.
- D. President – Pres. Mason said the expenses for the petition were well worth the cost. The results were positive from those who were given them. The petitions had about 4,000 signatures from around the state.

VI. Committee Reports.

- A. Training – Dir. Miller said the investigator course scheduled for August is full. Three more classes will be offered after the scheduling is completed. After discussion by the Board, Dir. Jennings moved to form and agreement with the Division in the amount of \$5,000.00, if the funds are available from the Association, for fiscal year 2012 for the presentation of the investigator course.



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Dir. Miller seconded and the motion passed. Discussion was also held on the possibility of holding one course in the St. Louis area and one in the Kansas City area.

Dep. Chief Becker said the audit of the Division by IFSAC was complete. The Division received an unconditional recommendation for continuing certification of the Division. This is the highest level they can receive. The POST audit will be in August and they expect to receive good results from that.

- B. Legislative – State Fire Marshal Randy Cole said the Private Fire Investigator and Private Investigator licensing issue was placed into one board, the Professional Licensing Board. Compliance with automatic sprinkler systems in long term care facilities was moved to 2014. Residential sprinkler systems compliance was moved to 2019.

Pres. Mason said each Board member needs to develop a relationship with their legislators and work to maintain funding for training and Division manpower.

- C. Membership – Sec. Vanderhoof said as of June 8, 2011, there were 59 members for 2010, 261 members for 2011, 58 current members, and 9 life members, for a total of 387 members of the Association.

- D. Bylaws – No report was presented.

- E. MACAP – No report was presented.

- F. Hansen Award – Pres. Mason said he has received on nominations.

- G. Audit – Pres. Mason did not appoint this committee.

- H. Nominating – No report was presented.

- I. Conference – Dir. Medlin said the hotel was set up. We will be at the Oasis in Springfield, MO from Oct. 1 to Oct. 5. The schedule is mostly in place. There are a few open times. Dep. Chief Becker suggested presenting the Basic Fire Cause Determination Train-The-Trainer course on one day. This was readily approved. It was also discussed about contacting the new chief in Battlefield to assist with the Sunday burns.

VII. Unfinished Business.

Pres. Mason called for any old business needing to be brought before the Board. There was none.

VIII. New Business.

Pres. Mason called for any new business to be brought before the Board. There was none.

IX. Adjournment.

With no further business brought before the Board, Dir. Miller moved to adjourn the meeting and Pres. Mason adjourned the meeting at 1:47 pm.

JB Vanderhoof
Secretary