



# **Professional Fire and Fraud Investigators Association**

## **Meeting of the Officers and Board of Directors**

### **I. Call to Order.**

A meeting of the Officers and Board of Directors of the Professional Fire and Fraud Investigators Association was held at Embassy Suites Hotel in St. Charles, MO on October 1, 2010. Pres. Mason called the meeting to order at 2:18 pm.

### **II. Roll call of the Officers and Board of Directors.**

Sec. Vanderhoof called the roll of the Officers and Board of Directors. Present were Pres. Russ Mason, Vice Pres. Rob Wylie, Sec. Bruce Vanderhoof, Treas. Bill Zieres, Dir. Tim Medlin, Dir. Dave Miller, Dir. Bill Schoffstall, Dir. Keith Martin, Dir. Larry Jennings, Dir. DeAnna Harvey, and Dir. Roger Harrison.

### **III. Approval of the Minutes.**

Pres. Mason said the minutes of the meeting Officers and Board of Directors held in Jefferson City, MO on June 11, 2010 had been emailed to all Officers and Directors by the Secretary. Pres. Mason called for any changes or corrections. Being none, Dir. Miller moved to approve the minutes, Dir. Martin seconded, and the motion passed.

### **IV. Financial Report.**

Treas. Zieres reported that beginning September 1, 2009 with a balance of \$31,308.14, having total income of \$30,124.51, and total expenses of \$26,330.51, the balance as of August 31, 2010 was \$35,102.14. The balance includes \$1,176.82 from a NASFM Juvenile Fire-Setters Grant and a \$10,000.00 Certificate of Deposit.

Treas. Zieres also reported the Arson Reward Fund beginning January 30, 2006 with a balance of \$1,000.00, having a total income of \$6,390.71, total expenses of \$3,825.00, the balance as of August 31, 2010 was \$2,565.71.

Vice Pres. Wylie moved to approve the Treasurer's report, Dir. Miller seconded, and the motion passed.

### **V. Reports of the Officers.**

- A. Secretary – Sec. Vanderhoof said there were some issues with having the member's SSN and DOB on the renewal forms. This is required by the insurance carrier as the policy is not renewed annually, it is rewritten. After discussion, the renewal forms will be changed to not include this information and the Treasurer and Secretary will develop a complete membership roster that will include the required information.
- B. Treasurer – Treas. Zieres said he received notice from the IRS that form 990s have not been filed. After diligent effort, forms for the past three years were completed and submitted. This will maintain the tax free status of the Association.
- C. Vice President – Vice Pres. Wylie had nothing to report.
- D. President – Pres. Mason said with the Division of Fire Safety funding for training getting worse and possibly being eliminated, a possible legislation action may be introduced that add \$1 to tickets issued by the State Patrol for fire training. There appears to be support by several legislators. This will most likely be discussed more at the Fire Service Alliance meeting on October 15<sup>th</sup>. He also asked that if there were any new ideas for legislation for the upcoming session to please let him know.

### **VI. Committee Reports.**

- A. Training – Treas. Zieres said there are no courses scheduled. This has happened due to the upcoming move of the offices of the Division. Once the move is made and a location to hold the courses is established, the courses will be scheduled. Treas. Zieres said that since the beginning of the certification



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program in the State in 1985, around 2,300 persons have been tested. Right now, there are 921 CFIs in the State. One of the problems with the certification seems to be completing and submitting the required reports.

- B. Legislative – Pres. Mason had no further report.
- C. Membership – Sec. Vanderhoof said as of September 26, 2010, there were 36 members from 2009, 79 members for 2010, 276 members for 2011, 1 member for 2012, and 10 life members, for a total of 402 members of the Association.
- D. Bylaws – No report was presented.
- E. MACAP – No report was presented.
- F. Hansen Award – Pres. Mason said he has received on nominations.
- G. Audit – Pres. Mason appointed Vice Pres. Wylie, Dir. Martin, and Dir. Miller to the Audit Committee.
- H. Nominating – Dir. Harrison said the committee will have names to be presented at the proper time.
- I. Conference – Vice Pres. Wylie said there are four burn rooms and a van at the Central County training facility for the Sunday event. All speakers are lined up and several are at the conference site. After discussion, and with the nightly event by the hotel, it was decided the Association would not sponsor a hospitality room. The room will be available for anyone to use, but no refreshments will be provided. Pres. Mason said the number of attendees is the best in several years. Costs are higher, but the overall outlook should be good. Discussion was also held on the possible changing of the conference schedule. Several possibilities were considered with nothing being decided. The membership will also be given an opportunity of considering any change in scheduling this event.

Sec. Vanderhoof said new long sleeved dress shirts have been received.

#### **VII. Unfinished Business.**

Pres. Mason called for any old business needing to be brought before the Board. There was none.

#### **VIII. New Business.**

Pres. Mason called for any new business to be brought before the Board. There was none.

#### **IX. Adjournment.**

With no further business brought before the Board, Dir. Martin moved to adjourn the meeting and Pres. Mason adjourned the meeting at 3:30 pm.

*JB Vanderhoof*

Secretary