



Professional Fire and Fraud Investigators Association

Meeting of the Officers and Board of Directors

I. Call to Order.

A meeting of the Officers and Board of Directors of the Professional Fire and Fraud Investigators Association was held at Madison's Cafe in Jefferson City, MO on June 11, 2010. Pres. Mason called the meeting to order at 12:30 pm.

II. Roll call of the Officers and Board of Directors.

Sec. Vanderhoof called the roll of the Officers and Board of Directors. Present were Pres. Russ Mason, Vice Pres. Rob Wylie, Sec. Bruce Vanderhoof, Treas. Bill Zieres, MACAP Chair Chuck Conyers, Dir. Dave Miller, Dir. Larry Jennings, Dir. DeAnna Harvey, and Dir. Roger Harrison. Also attending was Dep. Chief Kim Becker of the Division of Fire Safety.

III. Approval of the Minutes.

Pres. Mason said the minutes of the meeting Officers and Board of Directors held in Columbia, MO on February 5, 2010 had been emailed to all Officers and Directors by the Secretary. Pres. Mason called for any changes or corrections. Being none, Dir. Miller moved to approve the minutes, Dir. Jennings seconded, and the motion passed.

IV. Financial Report.

Treas. Zieres reported that beginning September 1, 2009 with a balance of \$31,308.14, having total income of \$17,090.27, and total expenses of \$21,223.58, the balance as of May 31, 2010 was \$27,174.83. The balance includes \$1,176.82 from a NASFM Juvenile Fire-Setters Grant and a \$10,000.00 Certificate of Deposit.

Treas. Zieres also reported the Arson Reward Fund beginning January 30, 2006 with a balance of \$1,000.00, having a total income of \$6,390.71, total expenses of \$3,325.00, the balance as of January 31, 2010 was \$3,065.71.

Vice Pres. Wylie moved to approve the Treasurer's report, Dir. Miller seconded, and the motion passed.

V. Reports of the Officers.

- A. Secretary – Sec. Vanderhoof said the Association insurance policy has been renewed and is in hand.
- B. Treasurer – Treas. Zieres said the renewal had been sent out. Several had been received and some were coming in from 2009.
- C. Vice President – Vice Pres. Wylie said due to the shortfall in state funding, application for funds from the Division was not submitted for this year.
- D. President – Pres. Mason had nothing to report.

VI. Committee Reports.

- A. Training – Dep. Chief Kim Becker, DFS, Said there will be four investigator and inspector courses held in Jefferson City in the next fiscal year. The next course is scheduled for July. The other courses have not been scheduled because the Division may be moving. All new classes are up to date with the new NFPA 1033 standard. There are currently 906 certified fire investigators in the state. Pres. Mason appointed Dep. Chief Becker to the training committee as she is now an active member of the Association.
- B. Legislative – Pres. Mason said there were no bills passed by the legislature that had any effect on the investigation field. He asked all to begin preparing for the next session and prepare legislation to be presented now.



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- C. Membership – Sec. Vanderhoof said as of June 3, 2010, there were 43 members from 2009, 320 members for 2010, 11 members for 2011, 1 member for 2012, and 10 life members, for a total of 385 members of the Association.
- D. Bylaws – Res. Mason said he was considering presenting a change that included a progression system for the officers. This was discussed at length and several good and bad points came out. This concept will be discussed at future meetings.
- E. MACAP – Chair. Conyers said one award had just been issued. The recipient told him they could be at the conference for recognition, if invited. Dir. Conyers will also be seeking additional funds from other organizations and groups to continue with the program.
- F. Hansen Award – Pres. Mason said he has received on nomination.
- G. Audit – Pres. Mason will appoint the committee at the conference.
- H. Nominating – Pres. Mason appointed Dir. Harrison, Treas. Zieres, and Dir. Jennings to the nominating committee. The committee is to poll the membership for any possible members to fill the positions available. There may be the impression that the Board is not being open to members and no one is willing to run for any of the positions. The Board wants to insure this is not how it works and wants to invite anyone with interest to seek a position.
- H. Conference – Vice Pres. Wylie said the conference is scheduled a little late due to availability of the hotel. Everything is looking good as of now. For the burn on Sunday, cells will be constructed and set up. After discussion, a possible train-the-trainer for drug labs may be presented. Also, a retired judge may be used for a short presentation. This filled in some of the questionable time.

Sec. Vanderhoof said new long sleeved dress shirts have been received.

VII. Unfinished Business.

Pres. Mason called for any old business needing to be brought before the Board. There was none.

VIII. New Business.

Pres. Mason called for any new business to be brought before the Board. There was none.

IX. Adjournment.

With no further business brought before the Board, Dir. Harrison moved to adjourn the meeting and Dir. Jennings seconded. Pres. Mason adjourned the meeting at 2:00 pm.

JB Vanderhoof

Secretary