



Professional Fire and Fraud Investigators Association

Meeting of the Officers and Board of Directors

I. Call to Order.

A meeting of the Officers and Board of Directors of the Professional Fire and Fraud Investigators Association was held at the Holiday Inn Select Executive Center in Columbia, MO on February 5, 2010. Pres. Mason called the meeting to order at 12:23 pm.

II. Roll call of the Officers and Board of Directors.

Sec. Vanderhoof called the roll of the Officers and Board of Directors. Present were Pres. Russ Mason, Vice Pres. Rob Wylie, Sec. Bruce Vanderhoof, Treas. Bill Zieres, State Fire Marshal Randy Cole, MACAP Chair Chuck Conyers, Dir. Keith Martin, Dir. Larry Jennings, Dir. DeAnna Harvey, and Dir. Roger Harrison.

III. Approval of the Minutes.

Pres. Mason said the minutes of the meeting Officers and Board of Directors held in Columbia, MO on September 11, 2009 and the minutes of the General Membership Meeting held in Columbia, MO on September 14, 2009 had been emailed to all Officers and Directors by the Secretary. Pres. Mason called for any changes or corrections. Being none, Dir. Martin moved to accept the minutes of both meetings, Dir. Jennings seconded, and the motion passed.

IV. Financial Report.

Treas. Zieres reported that beginning September 1, 2009 with a balance of \$31,308.14, having total income of \$16,442.71, and total expenses of \$17,265.65, the balance as of January 31, 2010 was \$30,485.20. The balance includes \$1,176.82 from a NASFM Juvenile Fire-Setters Grant and a \$10,000.00 Certificate of Deposit.

Treas. Zieres also reported the Arson Reward Fund beginning January 30, 2006 with a balance of \$1,000.00, having a total income of \$5,390.71, total expenses of \$3,325.00, the balance as of January 31, 2010 was \$3,065.71.

Vice Pres. Wylie moved to approve the Treasurer's report, Dir. Martin seconded, and the motion passed.



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V. Reports of the Officers.

- A. Secretary – Sec. Vanderhoof passed out the new polo shirts for the Board. These were well received and the company, Hero 24/7, where they were purchased was discussed.
- B. Treasurer – Treas. Zieres said the second notices for dues had been sent out. Several members responded who haven't paid for a couple of years. This is good news.
- C. Vice President – Vice Pres. Wylie had nothing to report.
- D. President – Pres. Mason said he had no report. He also stated there were no bills pertaining to investigation or arson before the legislature.

VI. Committee Reports.

- A. Training – Dep. Chief Kim Becker, DFS, said the Division has lost a significant amount of training funds. All courses for Investigator and Inspector will be held in Jefferson City. The Division intends to present four Investigator courses during the year. A course is scheduled for March and April. Currently there are 915 Certified Fire Investigators in the State.

Discussion was held about agencies sponsoring courses away from Jefferson City if there was no cost to the Division. Funding for printing and related costs would be made by the sponsoring agency. It was also discussed about the Association absorbing these costs as we were the leading group in getting the course approved many years ago. No decision could be made at this time, but the Division would consider these options.

- B. Legislative – Pres. Mason said the Fire Service Alliance was working on several bills dealing with Fire Protection Districts. There are also bills dealing with changes to the blasting statutes, fireworks bills, and hazmat spiller pays bills.
- C. Membership – Sec. Vanderhoof said as of February 1, 2010, there were 44 members from 2009, 327 members for 2010, and 10 life members, for a total of 381 members of the Association. He also said there are approximately 35 members being listed from 2008. Vice Pres. Wylie moved to drop all 2008 members from the roster at the time of renewal, June 1, 2010, MACAP Chair Conyers seconded, and the motion carried.



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- D. Bylaws – There was no report.
- E. MACAP – Chair. Conyers said there had been no activity and no nominations had been received.
- F. Hansen Award – Treas. Zieres said no nominations had been received for any awards.
- G. Audit – There was no report.
- H. Nominating – There was no report.
- H. Conference – Pres. Mason said the attendance numbers were good. We were down a little from the past couple of years, but not as bad as it could have been. The move to Columbia may have been a good thing. The conference lost \$1,203.96, which can be attributed to the Division not being able to assist with conference costs.

Discussion was held about the possibility of having a three location rotation or for staying in the center of the State. The consensus seemed to be the rotation gave the membership a better chance of attending closer to home.

The use of the Association web site was also discussed. Many comments have been received about the lack of updates and the need for a better means of managing the web site. The use of list-serve in communicating with the members was also discussed. All Board members were asked to check into who may be available to take on these duties and the costs involved.

Vice Pres. Wylie said he is checking with hotels in the St. Charles area for the 2010 conference. He also needs subject matter and instructor reference. The use of burn cells and other means of our burn training was discussed as it is getting very difficult to do this in the St. Louis area and may get harder in other areas.



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VII. Unfinished Business.

Pres. Mason called for any old business needing to be brought before the Board. Sec. Vanderhoof asked if there was any particular items needing purchased for the conference. Discussion led to getting new polo shirts, henleys, and maybe wind shirts. These would be obtained in limited quantities and sizes instead of a wide range of items. The attendance give-away would be checked into by Pres. Mason and Vice Pres. Wylie.

VIII. New Business.

Pres. Mason called for any new business to be brought before the Board. There was none.

IX. Adjournment.

With no further business brought before the Board, Vice Pres. Wylie moved to adjourn the meeting and Dir. Harrison seconded. Pres. Mason adjourned the meeting at 1:45 pm.

JB Vanderhoof
Secretary