



## ***Professional Fire and Fraud Investigators Association***

### **Meeting of the Officers and Board of Directors**

#### **I. Call to Order.**

A meeting of the Officers and Board of Directors of the Professional Fire and Fraud Investigators Association was held September 12, 2008 at the Oasis Hotel, Springfield, MO. Pres. Mason called the meeting to order at 3:35 pm.

#### **II. Roll call of the Officers and Board of Directors.**

Sec. Vanderhoof called the roll of the Officers and Board of Directors. Present were Pres. Russ Mason, Vice Pres. Rob Wylie, Sec. Bruce Vanderhoof, Treas. Bill Zieres, Dir. Bill Schoffstall, Dir. Tom Jaryno, and Dir. Keith Martin.

#### **III. Approval of the Minutes.**

Sec. Vanderhoof said the minutes had been e-mailed to the Directors. Pres. Mason called for any changes, corrections or additions to the minutes of the meeting of the Officers and Board of Directors held June 6, 2008 in Jefferson City, MO. Being none, Dir. Martin moved to approve the minutes as received, Dir. Jaryno seconded and the motion passed.

#### **IV. Financial Report.**

Treas. Zieres reported that beginning September 1, 2007 with a balance of \$18,002.25, having total income of \$38,381.88, and total expenses of \$32,688.63, the balance as of August 31, 2008 was \$23,695.50. The balance includes \$1,233.47 from a NASFM Juvenile Fire-Setters Grant. \$10,000.00 has been placed in a certificate of deposit.

Treas. Zieres also reported the Arson Reward Fund beginning January 30, 2006 with a balance of \$1,000.00, having a total income of \$4,852.19, total expenses of \$2,487.00, the balance as of August 31, 2008 was \$2,365.19.

Vice Pres. Wylie moved to approve the treasurer's report, Dir. Martin seconded, and the motion passed.

#### **V. Reports of the Officers.**

A. Secretary – Sec. Vanderhoof had nothing to report.

B. Treasurer – Treas. Zieres had nothing further to report.

C. Vice President – Vice Pres. Wylie said he has been working with area law enforcement on a multi-jurisdictional reporting program for fires. This system would be very helpful in identifying fires involving



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persons across boundary lines. He will continue to work on security issues to make this system more accessible.

- D. President – Pres. Mason said there is a Fire Alliance meeting next week to discuss issues needing to be presented to the next legislative session. The major issue will be the return of the statute of limitations to five years as it was before the error in legislative research. It was suggested that the private fire investigator budgeting to the Fire Marshal's office be considered for submission.

#### **VI. Committee Reports.**

- A. Training – Treas. Zieres said the investigator course was scheduled for November in Jefferson City. An additional course would be scheduled for later in the fiscal year in the Kansas City area. He also said the new NFPA 1033 has been issued. There are some minor changes, but these do not require a bridge course, only minor changes in the course presentation.
- B. Legislative – Treas. Zieres had nothing to report.
- C. Membership – Sec. Vanderhoof said as of September 12, 2008, there were 72 members from 2008, 260 renewed members, and 10 life members, for a total 342 members. All membership renewals have received their cards.
- D. Bylaws – Dir. Schoffstall said no action had been taken by the committee.
- E. MACAP – Pres. Mason read the report submitted by Dir. Conyers. Two awards have been presented and a third will be presented at the conclusion of the litigation. Another donation was received for structures not covered by the FAIR plan. These are in rural areas of the state. The training course for prosecutors is almost ready. It will be delivered up to nine times around the state. State Farm Insurance has paid the cost of 5,000 door hangers to be used in neighbors around arson fire sites. These are available through the Division office.
- F. Hansen Award – Treas. Zieres said no nominations have been received for the Hansen Award. He said the first Prosecutor of the Year award will be given at lunch on Tuesday.
- G. Audit – Pres. Mason appointed Vice Pres. Wylie, Dir. Schoffstall, and Dir. Jaryno to the audit committee.



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H. Nominating – Dir. Schoffstall said he had names to be placed in nomination at the General Membership meeting on Monday. Pres. Mason reported Dir. Kevin Fightmaster had resigned from the Board.

I. Conference – Pres. Mason said the conference is ready to go. The scene for Sunday was burned and ready. It was a house in Billing, MO, approximately 24 miles from the hotel. CDs of the class materials have been burned and will be given to the attendees. The number of preregistered attendees is down from last year but about the same as the last year in Springfield. Costs are down and under control.

#### **VII. Unfinished Business.**

Pres. Mason called for any old business needing to be brought before the Board.

#### **VIII. New Business.**

Pres. Mason called for any new business to be brought before the Board. Vice Pres. Wylie asked if the Board would consider having the 2009 conference in Columbia or Jefferson City and the 2010 conference in St. Louis. Sites in each area were discussed as was the moving of the location. After discussion, Vice Pres. Wylie moved to check into the 2009 conference in Columbia or Jefferson City, Dir. Schoffstall seconded, and the motion passed.

Pres. Mason said we needed to start now on lining up the speakers for the next conference. Any ideas would be very much appreciated.

Sec. Vanderhoof said there may need to be some work on the web page. There is no section for meeting minutes, no mention of our awards except in the conference materials, no bylaws section, no place for up-coming issues or comments, and the Board contact information is out of date. The Board directed the Secretary to contact Peg Nusbaum and get these worked out.

#### **IX. Adjournment.**

Being no further business brought before the Board, Dir. Martin called for the meeting to adjourn and the motion was seconded. Pres. Mason adjourned the meeting of the Officers and Board of Directors at 5:00 pm.

#### **X. Approval.**

A. Minutes approved by the Board of Directors on February 6, 2009.

*JB Vanderhoof*  
Secretary